Apex Internet Solutions, LLC
Website Design Consultation Form

Personal Information:

Name:_____

Company:_____

Address:_____

City:_____ State:_____ Zip:_____

Daytime Telephone:_____ Evening Phone:_____

Fax:_____ Email:_____

Website Information:

Requested Domain Name (if known):_____

Please include a brief description of your company history and/or background:

_____

_____

_____

Please include a list of keywords that describe your company, products & services, history, and any other information that would be used in Internet searches to help people find your site (up to 20 words or 250 characters):

_____

_____

Please include a brief description about your website for Internet searches (up to 3 sentences):

_____

_____

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Please tell us about the products and services that you offer:
* Your most important or popular products and/or services
* Extra goods or services you offer that your competition doesn't

_____

_____

Please tell us about the most important items of your business or products that you want to advertise on the Internet:
* Your target audience and what you want them to see
* Any awards or professional memberships you want your audience to know about

_____

_____

Do you want an interactive map on your website so that customers can easily get directions to your location? (If yes, please provide any additional details you would like to include).

_____

_____

Are you interested in submitting your new website to search engines and online directories on the Internet so people can find you more easily? (If yes, please provide any additional details).

_____

_____

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Website Hosting Options:

How may total pages do you want to include in your entire website?_____

How much total space will you require for your website?_____ MB

Will you require CGI access (for writing your own scripts)? Y / N

Will you be using Microsoft FrontPage to design or work on your website? Y / N

Do you want monthly summarized reports for visitors to your website? Y / N

Will you require FTP (File Transfer Protocol) access to your website so you can make changes? Y / N

Are you planning on selling items on your website or collecting sensitive information that will require data encryption? Y / N

Will you need email accounts for your domain name or would you like email forwarding? Y / N   (If yes to email accounts, please specify how many you would like). _____

Will you be using mailing lists to send out broadcast email messages or for mail groups? Y / N

Will you require any online audio or video on your website? Y / N

Please include any additional notes about your website that you would like us to include in the overall design or setup:

_____

_____

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